

# INFORME MENSUAL DE ACTIVIDADES

Guatemala, 28 de Noviembre 2025

Lic. Ernesto Salvador Flores Jerez  
 Director General  
 Dirección General de Desarrollo Cultural  
 Ministerio de Cultura y Deportes  
 Su despacho.

Estimado señor Director General

Tengo el agrado de dirigirme a usted, para presentarle mi informe MENSUAL de actividades siendo el siguiente:

Nombre completo del Contratista:	<u>Cristy Aracelly Concohá Chacach</u>	CUI:	<u>3472 39781 0110</u>
Número de contrato:	<u>029-293-2025-DGDC-MCD</u>	Acuerdo Ministerial:	<u>345-2025</u>
Servicios (Técnico o Profesionales):	<u>Técnicos</u>	Nit del Contratista:	<u>92924972</u>
Número de Factura:	<u>384060824</u>	Serie:	<u>18632E95</u>
Honorarios Mensuales:	<u>Q5,000.00</u>	Período del Informe:	<u>Mes de Noviembre 2025</u>
Monto Total del Contrato	<u>Q39,354.84</u>	Plazo del Contrato:	<u>05/05/2025 al 31/12/2025</u>
Unidad Administrativa donde presta los servicios:	<u>Dirección de Participación Ciudadana</u>		

Objetivos del Contrato: "EL CONTRATISTA" se compromete a prestar sus Servicios Técnicos para la Dirección de Participación Ciudadana de la Dirección General de Desarrollo Cultural del Ministerio de Cultura y Deportes, con dedicación, diligencia y con arreglo a los principios de la ética y probidad, en la prestación de Servicios y cumplimiento de las actividades que se describen a continuación, sin ser estas limitativas, sino únicamente enunciativas. (según Clausula de contrato: TERCERA)."

## Desarrollo Ordenado de Actividades:

Apoyé en el cumplimiento del cronograma de actividades priorizadas en el Plan de Trabajo de la Casa de Desarrollo Cultural para

a) contribuir al Desarrollo Humano integral de la población indígena existente en el territorio asignado.

Apoyé en eventos en fechas conmemorativas en el marco de la Agenda Cultural del año en curso, para la creación de espacios de

b) formación y revitalización cultural, orientados a la sensibilización y concientización de la población atendida, coadyuvando procesos que promocionan la cultura.

c) Apoyé en el registro de la población atendida, elaboración de Memoria de labores y Registro Único de Usuarios Nacional, correspondiente a las acciones realizadas de forma mensual en la Casa de Desarrollo Cultural asignada.

d) Apoyé en la identificación y convocatoria de la población a beneficiarse de los proyectos y acciones priorizadas en la Casa de Desarrollo Cultural asignada.

Apoyé en la identificación de actores culturales, líderes comunitarios, organizaciones culturales, patrimonio cultural y natural de la

e) localidad para la creación de un directorio cultural estructurado que permita la facilitación de los procesos de gestión cultural y convocatoria para la formación, revitalización y promoción de la identidad de la localidad.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business or organization. This section also outlines the various methods used to collect and analyze data, ensuring that the information is reliable and up-to-date.

2. The second part of the document focuses on the financial aspects of the organization. It details the budgeting process, including how funds are allocated across different departments and projects. This section also covers the reporting requirements, ensuring that all financial activities are properly documented and reviewed.

3. The third part of the document addresses the operational challenges faced by the organization. It discusses the various factors that can impact efficiency and productivity, such as resource allocation, time management, and communication. This section provides practical advice on how to overcome these challenges and improve overall performance.

4. The fourth part of the document discusses the legal and regulatory requirements that the organization must comply with. It outlines the various laws and regulations that apply to the organization's activities, ensuring that all operations are conducted in a lawful and ethical manner. This section also provides guidance on how to stay up-to-date with changing regulations.

5. The fifth part of the document discusses the importance of maintaining a strong relationship with the community. It emphasizes that a business or organization should not only focus on its internal operations but also on its external relationships. This section outlines various strategies for engaging with the community, such as participating in local events and supporting charitable causes.

6. The sixth part of the document discusses the importance of maintaining a strong relationship with the government. It emphasizes that a business or organization should not only focus on its internal operations but also on its external relationships. This section outlines various strategies for engaging with the government, such as participating in public consultations and providing input on policy development.

7. The seventh part of the document discusses the importance of maintaining a strong relationship with the media. It emphasizes that a business or organization should not only focus on its internal operations but also on its external relationships. This section outlines various strategies for engaging with the media, such as providing press releases and participating in interviews.

8. The eighth part of the document discusses the importance of maintaining a strong relationship with the public. It emphasizes that a business or organization should not only focus on its internal operations but also on its external relationships. This section outlines various strategies for engaging with the public, such as providing customer service and participating in community events.

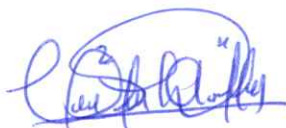
9. The ninth part of the document discusses the importance of maintaining a strong relationship with the industry. It emphasizes that a business or organization should not only focus on its internal operations but also on its external relationships. This section outlines various strategies for engaging with the industry, such as participating in trade shows and collaborating with other businesses.

10. The tenth part of the document discusses the importance of maintaining a strong relationship with the future. It emphasizes that a business or organization should not only focus on its internal operations but also on its external relationships. This section outlines various strategies for engaging with the future, such as investing in research and development and exploring new markets.

- f) Apoyé con el levantamiento de información cultural para la alimentación del Sistema de Información Cultural -SIC-.
- g) Apoyé en la administración y resguardo del archivo para conservar los documentos ordenados y clasificados como producto de las intervenciones del ejercicio fiscal correspondiente, de la funcionalidad de la Casa de Desarrollo Cultural.

Cristy Aracelly Concohá Chacach

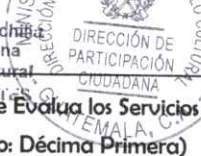
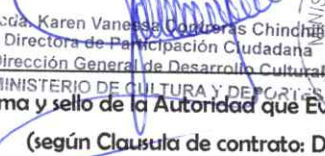
Nombre Completo del Contratista



Firma de Contratista

Licda. Karen Vanessa Contreras Chinchilla

Nombre de la Autoridad que Evalúa los Servicios  
(según Clausula de contrato: Décima Primera)



Licda. Karen Vanessa Contreras Chinchilla  
Directora de Participación Ciudadana  
Dirección General de Desarrollo Cultural  
MINISTERIO DE CULTURA Y DEPORTES  
GUATEMALA, C.A.

Firma y sello de la Autoridad que Evalúa los Servicios  
(según Clausula de contrato: Décima Primera)

1. The first part of the paper is devoted to the study of the properties of the function  $f(x)$  defined by the equation

$$f(x) = \int_0^x \frac{1}{1+t^2} dt, \quad x \in \mathbb{R}.$$

It is well known that the function  $f(x)$  is increasing and concave down on the interval  $(-\infty, \infty)$ . The first part of the paper is devoted to the study of the properties of the function  $f(x)$  defined by the equation

$$f(x) = \int_0^x \frac{1}{1+t^2} dt, \quad x \in \mathbb{R}.$$

It is well known that the function  $f(x)$  is increasing and concave down on the interval  $(-\infty, \infty)$ . The first part of the paper is devoted to the study of the properties of the function  $f(x)$  defined by the equation